



ACT Policing

Application for police services for an event

Name of event

Date(s)

Time

Venue

Type of event
(parade/festival) etc.

Company name

ABN

Contact person 1

Phone

Email

Contact person 2

Phone

Email

Expected attendance

Demographic / age
restrictions

Will alcohol be
provided?

Yes
No

First aid

Yes
No

Supplier

Public liability insurance

Yes
No

Supplier

Is this an annual event?

Yes
No

Have police been
deployed to this event
previously?

Yes
No

Number of officers deployed
and services provided?

No police attendance
required, notification
only

Choice 1

What type of police
services do you require
for the upcoming event?
(Check all that apply)

Traffic Management
Security
Public order management
Specialist capability / bomb search / tactical / water police

Other

Can these services be provided by another organisation?	Yes No	
Have private contractors been engaged to provide any of these?	Yes No	Please provide details
Is your event a charity event?	Yes No	Please provide details of the charity or how your event / organisation contributes to the registered charity.
Will you be seeking an exemption for payment of services under the AFP user pays policy?	Yes No	
Consultation with the following agencies (as applicable)	ACT Ambulance Fire and Rescue State Emergency Service ACCESS Canberra National Capital Authority	Note: ACT Policing does not make notification to external agencies on your behalf.
Other		
I have emailed the following documents to act-em&p@afp.gov.au (tick all that apply)	Site map Emergency Management Plan Risk Management Plan Operations manual	

Please save this form as a PDF and email to Emergency Management & Planning.

[Email to ACT-EM&P@afp.gov.au](mailto:act-em&p@afp.gov.au)